



FOR

**QUANTITY SURVEYING SERVICES FOR THE CATHERINE ESTATE  
HOUSING DEVELOPMENT  
BID NO. HAJL/CS/22-005**

Housing Agency of Jamaica Limited (HAJL) intends to invite auditing firms to bid for the **Quantity Surveying Services for the Catherine Estate Housing Development**.

**SCOPE OF WORKS**

The scope of services includes but is not limited to the following:

- a. Review completed Bill of Quantities
- b. Identify and monitor all cost associated with design changes and implement/advise on risk management procedures
- c. Attend and participate in Joint Venture Committee meetings as required
- d. Monitor project and prepare financial reports as required
- e. Advise the issue of certificate of Practical Completion
- f. Prepare Final Statement of Account
- g. Assist in post completion review of project
- h. Advise on contractual aspects of claims and disputes
- i. Attend site meetings as required
- j. Prepare monthly cost reports (Completion Costs, etc)

**ELIGIBILITY REQUIREMENTS**

Interested applicants must submit the following documents with the application:

1. Evidence of a valid Tax Compliance Certificate/Tax Compliance Notification Letter;
2. Registered with the Jamaica Institute of Quantity Surveyors as a Chartered Quantity Surveyor and certified to execute quantity surveying work in Jamaica;
3. Technical Proposal to include all TECH Forms; and,
4. Financial Proposal to include all FIN Forms.

**COLLECTION OF DOCUMENT**

A complete Bidding Document will be available for download as of **Tuesday, April 19, 2022** on the Government of Jamaica Electronic Procurement (e-GP) System's website at [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the tender process.**

**CLARIFICATION NOTICE**

All clarifications must be submitted through the e-GP System no later than **Tuesday, May 10, 2022**.

**CONTACT INFORMATION**

The procurement unit may be contacted in writing via email to [procurement@hajl.gov.jm](mailto:procurement@hajl.gov.jm)

**SUBMISSION OF PROPOSALS**

Proposals shall be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday, May 17, 2022** at **2:00 p.m.** Online Bid Opening takes place on **Tuesday, May 17, 2022** at **2:15 p.m.** A Bid Opening Report will be forwarded online to all applicants who submit a proposal.

To participate in this tender opportunity, applicants shall be registered with the e-GP System, online at [www.gojep.gov.jm](http://www.gojep.gov.jm). To register, interested parties are asked to select the link from the home page. For assistance and training, please contact the support desk at (876)932-5220.

***HAJL reserves the right to terminate the procurement opportunity at any time without thereby incurring any liability.***