



FOR

**PROVISION OF AUDITING SERVICES AT CATHERINE ESTATE
HOUSING DEVELOPMENT LOCATED IN ST. CATHERINE
BID NO. HAJL/CS/22-004**

Housing Agency of Jamaica Limited (HAJL) intends to invite auditing firms to bid for the **Provision of Auditing Services at Catherine Estate Housing Development located in St. Catherine.**

SCOPE OF WORKS

The scope of services includes but is not limited to the review of accounts kept by the Agency and the partner, communicating any irregularities and testing the escrow agreement for compliance. Further information is located within the Request for Proposal document.

ELIGIBILITY REQUIREMENTS

Interested applicants must submit the following documents with the application:

1. Evidence of a valid Tax Compliance Certificate/Tax Compliance Notification Letter;
2. Valid Certificate of Practice in Jamaica by the Public Accountancy Board and Institute of Chartered Accountants of Jamaica (ICAJ) for the Lead Engagement Partner on this assignment with at least 5 years' experience;
3. Technical Proposal to include all TECH Forms; and,
4. Financial Proposal to include all FIN Forms.

AVAILABILITY OF BID DOCUMENT

A complete Bidding Document will be available for download as of **Tuesday, April 19, 2022** on the Government of Jamaica Electronic Procurement (e-GP) System's website at www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the tender process.**

CLARIFICATION NOTICE

All clarifications must be submitted through the e-GP System no later than **Tuesday, May 10, 2022.**

CONTACT INFORMATION

The procurement unit may be contacted in writing via email to procurement@hajl.gov.jm

SUBMISSION OF PROPOSALS

Proposals shall be submitted online via www.gojep.gov.jm no later than **Tuesday, May 17, 2022** at **2:00 p.m.** Online Bid Opening takes place on **Tuesday, May 17, 2022** at **2:15 p.m.** A Bid Opening Report will be forwarded online to all applicants who submit a proposal.

To participate in this tender opportunity, applicants shall be registered with the e-GP System, online at www.gojep.gov.jm. To register, interested parties are asked to select the link from the home page. For assistance and training, please contact the support desk at (876)932-5220.

HAJL reserves the right to terminate the procurement opportunity at any time without thereby incurring any liability.